



## HILDER ROAD STATE SCHOOL

### Council Meeting

104 Kaloma Rd, The Gap

30 August 2018

<p><b>1. Meeting Open:</b> 07.21am</p> <p><b>Present:</b> Anna Whateley, Ben Coogan, , Jodie Watts, Peter Lutkic, Lynne Gout, Vicki Smith, , Sarah Poppy Amanda Cooper</p> <p><b>1.1 Welcome to new members</b> – Sarah Poppy (P&amp;C Rep)</p> <p><b>1.2 Apologies:</b> Fiona Lowien, Tony Narbey</p> <p><b>1.3 Council Member Conflict of Interest Disclosures</b> Nil</p>	
<p><b>1.4 Minutes of the Previous Meeting</b> <i>The previous meeting's minutes "Hilder Road State School Council Meeting Minutes 31 May 2018" previously circulated were accepted without change.</i></p>	<p><b>Action:</b> Amanda Cooper to arrange for the approved Minutes to be loaded on to HRSS website. And 1 March Minutes</p>
<p><b>1.5 Matters Arising / Action List from previous Minutes</b></p> <ul style="list-style-type: none"> <li>- School Council training folders still to be shared between Sarah ad Peter</li> <li>- Amanda to upload Minutes form 1 March as well</li> <li>- Jodie to invite Student Council to provide feedback on questions at Celebration Day</li> <li>- Jodie to follow up on School Council Constitution – final version</li> <li>- Sarah and P&amp;C Exec to amend Draft Constitution to make it easier for more parents to join the School Council</li> <li>- Visionary Working party have met and will report back at this meeting</li> </ul>	<p><b>Action:</b> School Council training folder left with Sarah Poppy and Peter Lutkic to be shared</p>
<p><b>2. Matters for Decision</b></p> <p><b>Email from Tony</b></p> <p>Dear Council, My apologies for missing tomorrow's meeting. I had hoped to be back in Brisbane tonight so I could join you, but the schedule and flights just didn't permit.</p> <ul style="list-style-type: none"> <li>• By way of an update from me, please see the following points for Council's awareness arising from the last meeting:</li> <li>• I reviewed the finance questions outstanding from last meeting with BSM. No further action needed from that item recorded in the last minutes.</li> <li>• HRSS Strategy working group has now met. This was convened by Sarah, and will be an item for discussion in itself.</li> </ul> <p>I would also request Council to note that our equally fabulous School and P&amp;C won a category *and* also the Ministers Grand Prize for the 2018 Healthy Waterways award. This award recognises all the hard work of the parent volunteers, P&amp;C, staff and students do with Fish Creek to advance learning and environmental action. Winning this award has also translated into a number of direct benefits, including:</p>	<p><b>Action:</b> Tony to draft letter of thanks to Fish Creek Team</p>

<ul style="list-style-type: none"> <li>• Grand Prize of over \$10000 cash to our P&amp;C to help continue our Fish Creek work</li> <li>• Press release from the Minister for Environment, Minister for Science Leeanne Enoch and our local Member Kate Jones highlighting and congratulating our school for the ongoing work which is leading the State. (See <a href="http://statements.qld.gov.au/Statement/2018/7/27/brisbane-school-wins-10k-prize-for-fiveyear-creek-restoration-project">http://statements.qld.gov.au/Statement/2018/7/27/brisbane-school-wins-10k-prize-for-fiveyear-creek-restoration-project</a>)</li> <li>• Brisbane City Council has indicated to the School that they are intending to rename a local park to be Fish Creek Park in honour of the program and the achievements of the HRSS team. If this eventuates, that will be a fantastic outcome for the school</li> </ul> <p>I would request the Council consider passing a motion congratulating all those involved in this program and a letter prepared to acknowledge their work (which I would like to share with both EQ and Brisbane City Council) If Council agrees, I am happy to draft. Jenn, Sarah, Amanda and Jodie can provide more detail on the award, the ceremony and any background if interested.</p> <p>There is a new matter which I would like to raise to Council for noting.</p> <ul style="list-style-type: none"> <li>• Education Queensland has commenced the recruitment process for a permanent replacement for John Collins.</li> <li>• I have been advised the timeframe will approximately follow advertisements in late Term 3 with a decision early in Term 4. The timeframes are tight in order to allow any potential flow on effects for other vacancies to be resolved by EQ.</li> <li>• The Council Chair is a member of the recruitment evaluation panel, along with senior EQ representatives (likely Principals from other similar schools) and the Assistant Regional Director.</li> <li>• I will separately communicate with Council members individually and also the P&amp;C Executive to obtain collective input on the pro forma set of questions and criteria EQ has sent me to complete in advance of the process. Please look out for this in the coming days. In order to avoid putting anyone in any position of a potential conflict of interest, I would request that Council discussion be strictly limited to noting this process has commenced. I am available should anyone wish to discuss further.</li> </ul> <p>Finally the term of a number of representatives to Council will expire in early 2019. Ben will advise those members who will be automatically retiring and agree a date for the next meeting. All members are eligible to stand for re-election.</p> <p>Apologies again for my absence.</p> <p>Tony</p> <p>2.1 –Process for Principal position can be started. John Collins will now be ‘unattached’ so the Principal position can be started. Tony has been in contact with Jane Sedgman (ARD) and will be on the panel. Tony to liaise with School Council.</p> <p>- noting the possible naming of a local park to Fish Creek park</p> <p><b>Motion passed</b> to thank Fish Creek Team with a letter.</p>	
<p><b>3. Matters for Discussion</b></p> <p>3.1 See notes from Tony in Section 2.</p>	
<p><b>3.2 Principal's report</b></p> <p>Verbal report from Jodie Watts</p> <p>Items for note</p> <p>Overview shared and state of completion for each dot point</p>	<p><b>Action:</b></p>

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<p>Some items in 'red' and may not be finished this year. The language Model may not be started this year</p> <p>Intended to document Literacy – but more documenting the process of planning and in 2019 document how to teach Literacy. Slightly different emphasis. Do not want it removed from the Australian Curriculum to create separate programs</p> <p>Data – Prep reading date – very excited about. Moving away from commercial program (PM) but will do later in Term 4. Prep teacher anecdotal evidence showing reading behaviours much better than this time last year.</p> <p>Yr 3 data not quite on track as there are different students – might not achieve this target by the end of the year. Last year 35% to 52%. Monitoring progress. Significant difference is an EQ Policy change – Assessment change – only Summative tasks can be used for making A-E now.</p> <p>Some NAPLAN data out – but not in a form we can use now for our targets – eg Like schools comparison</p> <p>SOS only closed last week – so no data available yet</p> <p>Numeracy-Problem Solving – Admin doing formal observations now of teachers – and will be done by the end of this term to check 100% compliance.</p> <p>Current issues</p> <ul style="list-style-type: none"> <li>• BYOD - iPad structure. Current model not working. Parent info session to be held 5<sup>th</sup> Sept, then survey, then decision going forward.</li> <li>• Interschool sport – impact on time requirements on curriculum (12 weeks) – lots of time out of the classroom, benefits of sport, but looking at stress levels of teachers too – bring back to School Council for decision</li> <li>• Upgrade of Block 3 – start Sept 15<sup>th</sup> – relocate 2 classes at a time to Blue room and Marino room</li> <li>• Staffing impact – lost PE teacher and Music teacher at end of Term 2. Impact on P-2 choir. Quality teachers were the key. Ben Dwyer – had to take 5 days, and Billie Boyle could only work 3 days. Music teacher can only work until the end of Term 3. Kat Bryant will stay at MSHS for Term 4, so now recruiting again for Term 4.</li> </ul> <p>Discussion around communication with parents around Music teacher – difficulty finalizing recruiting on the last day of term.</p> <p>Anna's husband (Michael Dezuanni), may be able to assist with iPad integration and cross curricular capabilities</p>	
<p>3.3 Tony has spoken to Joan as a follow up from the last meeting, Re: Finance Report No Finance report this meeting. It will be circulated out of session</p>	<p><b>Action:</b> Jodie to ask Joan to send through Finance Report</p>
<p>3.4 Visionary Group (Peter, Jodie and Sarah) met a few weeks ago Discussion about how HRSS stands out to develop a Vision, Mission an elevator pitch. Notes form Sarah: Jodie, Peter and I met on Tuesday 7 August for our first Visionary workgroup meeting. Tony and Anna were unable to attend.</p> <p>We had a great discussion around our school brand and what makes us different unique and stand out from the others in the area.</p> <p>The three of us agreed that the things that sets the school apart are:</p> <ul style="list-style-type: none"> <li>• Green / open space / oval</li> <li>• Smaller / friendly community / not as 'Government'</li> <li>• Integrated into the community (Farmers market, netball, cricket, sunlit sounds festival)</li> </ul>	<p><b>Action:</b> Sarah to send notes through to Amanda Jodie to get staff feedback Amanda to get Student feedback Visionary working party to collate information</p>

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- Sense of community over business
- Balance of environment / music / sport / wellbeing / learning etc – focus on the whole child – getting outside to learn (outdoor classroom – even if informal currently)
- Not on a main road / tucked away in the community

We feel that there is a need to work on developing an elevator pitch and vision and mission to guide the school and highlight why people should choose Hilder Road SS over other schools and also so that messaging is consistent no matter who is talking about the school. It will also help to guide projects and developments for the school, the P&C and the school council.

Tony was unable to attend the meeting as he had to fly to Canberra this morning for work but he did supply his input prior to the meeting and echoed the above thoughts but also raised the link with Fish Creek 4061 project and the lessons that are run involving the creek – he added that there is an opportunity to tie in environmental science, maths, geography and learning outdoors. This enables the students to take risks in a managed way.

Tony used the words ‘learning around the environment while getting a top class education’ and also mentioned the focus on the whole child and focusing on behaviour and managing this with parents involvement (which he believes has improved this year).

#### NEXT STEPS AGREED AT THAT MEETING:

Host a booth / stall at Celebration Day on Saturday August 25 from 11am - 1pm to canvass opinions of the school. We will aim to use the cloth tree that was used for Under 8’s day to stick up answers from the community to the following questions:

1. If someone asked you about the school how would you describe it?
2. What can we improve for the future?

We also discussed involving the teachers in this process. Jodie will canvass their thoughts at a staff meeting using the same questions above.

From here we will collate this info and discuss themes at the next Council meeting.

The visionary working group will then unpack this in more detail and prepare a draft vision / mission and elevator pitch for feedback from the group.

#### Actual Questions asked at Celebration Day:

- If Someone asked you about HRSS, how would you describe it?
- What are your hopes for the students who graduate from HRSS?
- What can we improve to make HRSS even better in the future?

#### Future Actions

- Ask Teachers and non-teaching staff the same questions
- Ask Student Council to work out how to hear Student Voice as well.
- Review feedback and prepare a draft V,M EP to discuss with School Council

Discussion around what the current motos (Education is Life, and Success embedded in a Culture of Care) mean and tying them together.

Amanda to add these 3 questions to ICT survey

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<p><b>3.6 Other matters for Discussion</b></p> <p>Tony, Ben and Anna need to retire at the end of Term 4, but can be re-elected. Discussion around concern that we would not get enough parent input, therefore the need for the P&amp;C to make this process easier to get more parents. Wait until 2019 to start process – but be prepared in 2018.</p>	<p><b>Action:</b> Sarah to raise at a P&amp;C meetings this year in preparation for next year. Map out process</p>
<p><b>4 Matters for Noting</b> nil</p>	<p><b>Action:</b></p>
<p><b>5 Meeting finalisation</b> Amanda Cooper reviewed the actions to be taken from this meeting. Meeting evaluation- meeting in week 3 of Term 4 with the possibility of another meeting in Term 4.</p>	<p><b>Action:</b></p>
<p><i>The meeting closed at 8:29am</i></p>	
<p><b>Next meeting: to be held Thursday, 25 October 2018 at 7.15am</b></p>	
<p>Signed by the Chair: _____ Dated: ___/___/___</p>	

## Action List – Meeting of [DATE]

Meeting	Action	Who	When	Action

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