

# BYO iPad Enrolment Procedure

Enrolling your child's iPad through Intune will allow connection to the school network and allow the easy installation of the required App list.

**Note: You will require a stable internet connection throughout this process**  
**Also, if the iPad doesn't already have a passcode, it will make things easier if you make one now.**

Firstly, you will need to install the "Intune Company Portal" app on the device being enrolled from the App store.



Once the app has been installed, open it and have your child sign in using their **school email address (<username>@eq.edu.au)**



## Company Portal

Get access to company resources and keep them secure.

Sign in



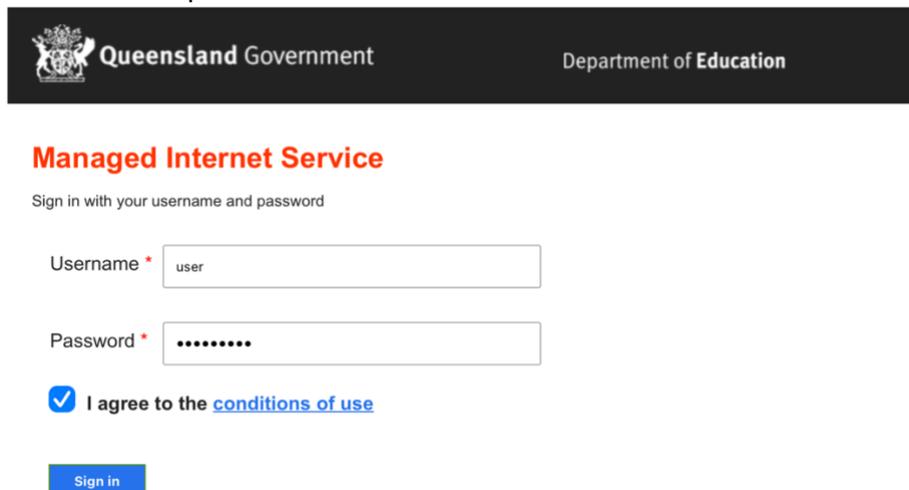
## Sign in

user@eq.edu.au

[Can't access your account?](#)

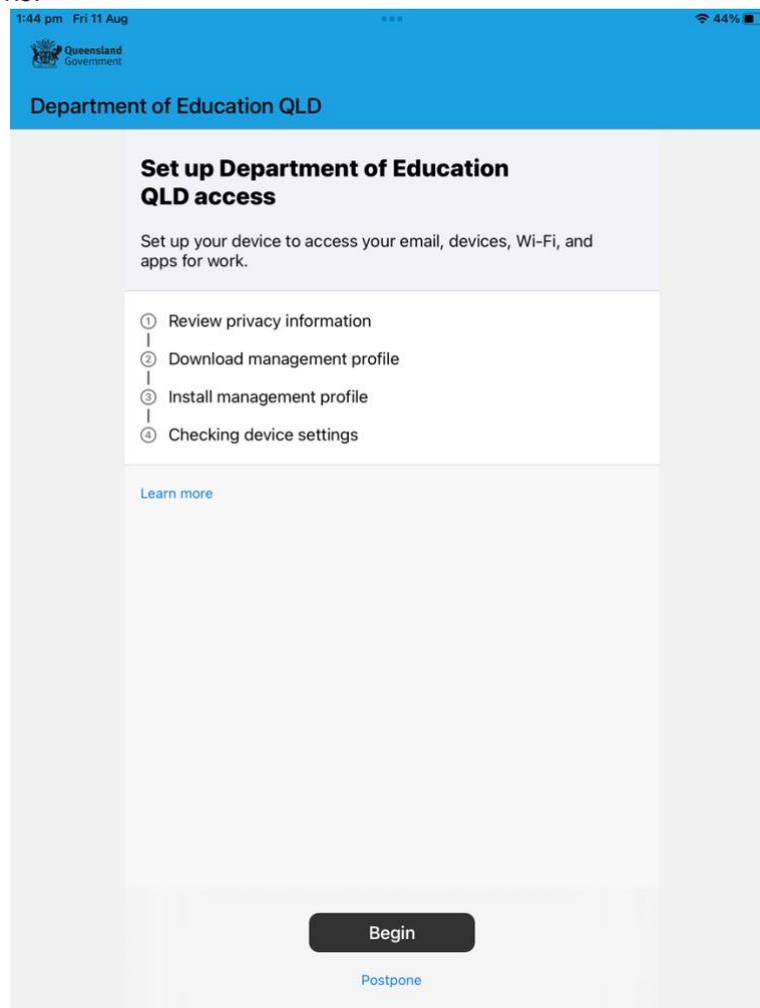
Next

Putting in the email address here will take you to this sign in page. Have your child sign in with their username and password.



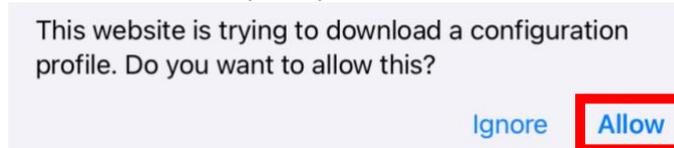
The screenshot shows the top navigation bar with the Queensland Government logo and the Department of Education name. Below this is the title "Managed Internet Service" in orange. The sign-in instructions are "Sign in with your username and password". There are two input fields: "Username" with the text "user" and "Password" with masked characters. A checkbox is checked, with the text "I agree to the [conditions of use](#)". At the bottom is a blue "Sign in" button.

Once signed in you should be taken to this page. Click "Begin" and follow through the on screen instructions.

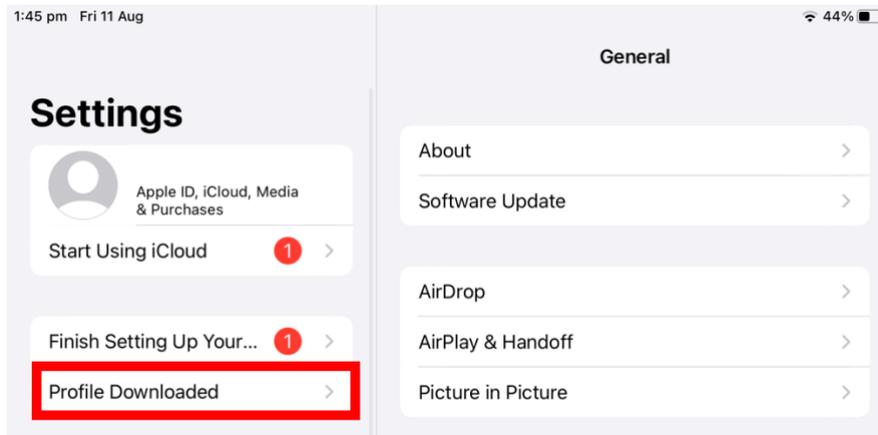


The screenshot shows a mobile app interface for the Department of Education QLD. The header is blue with the Queensland Government logo and the text "Department of Education QLD". The main heading is "Set up Department of Education QLD access". Below this is the instruction "Set up your device to access your email, devices, Wi-Fi, and apps for work." A numbered list of steps is shown: 1. Review privacy information, 2. Download management profile, 3. Install management profile, 4. Checking device settings. There is a "Learn more" link below the list. At the bottom, there is a dark grey "Begin" button and a blue "Postpone" link.

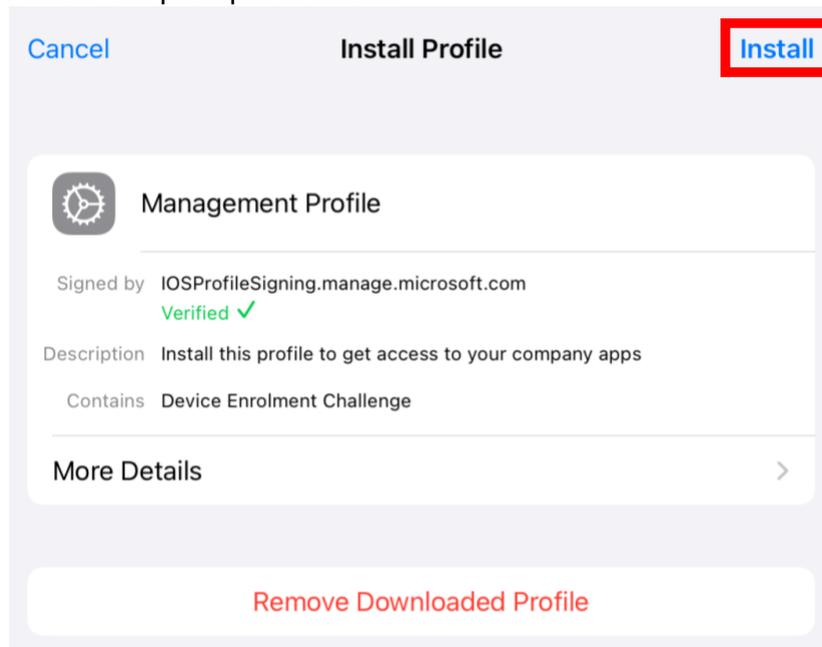
You will shortly be presented with this prompt, click Allow.



Then you have to navigate to your iPad settings in order to install said profile by tapping on the 'Profile Downloaded' button



On the menu that is opened, click the 'Install' button. You will have to put in your iPad's passcode, then follow the prompts to install.



Note: Some 3<sup>rd</sup> party parental control/restriction apps install their own management profile, and since you can only have one management profile installed at one time, this enrolment procedure will fail.

Once the management profile is installed, return to the company portal app and continue the enrolment process.

## Continue to Company Portal



After the download is complete, continue to the Company Portal app.

Continue

[Download again](#)

Follow through the rest of the enrolment process, the next step checks to make sure your device meets security requirements (**If you do not already have a passcode set on your iPad, you will need to set one here**).

Eventually you will be shown this prompt, click 'Edit Settings'.

Enter the password for the  
Exchange account  
@eq.edu.au"

Edit Settings

Cancel

You will be taken back to this sign in page. Once again have your child sign in with their username and password.



Queensland Government

Department of Education

### Managed Internet Service

Sign in with your username and password

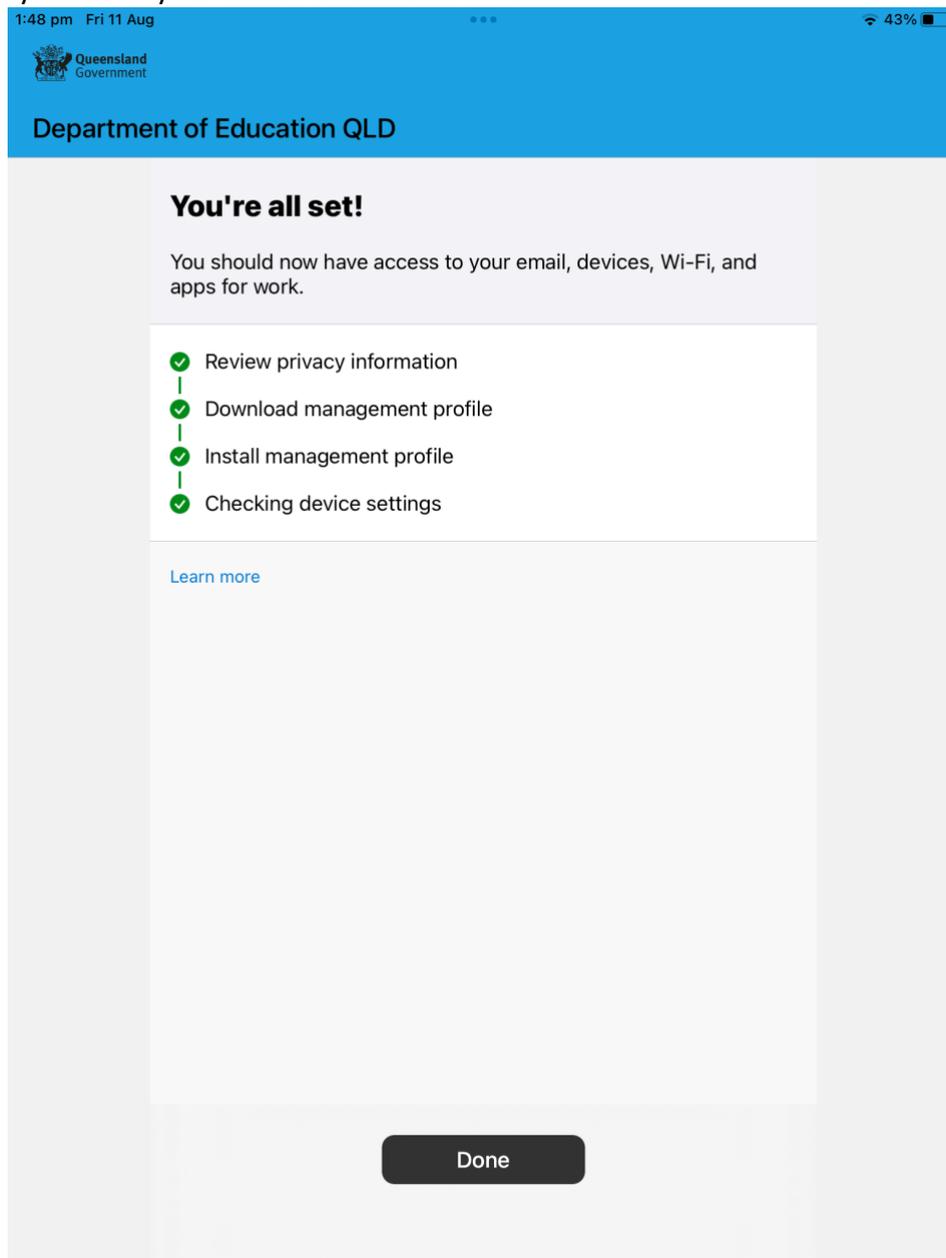
Username \*

Password \*

I agree to the [conditions of use](#)

Sign in

Once everything is done, you will be presented with this screen. Congratulations, you have successfully enrolled your Child's device into Intune!

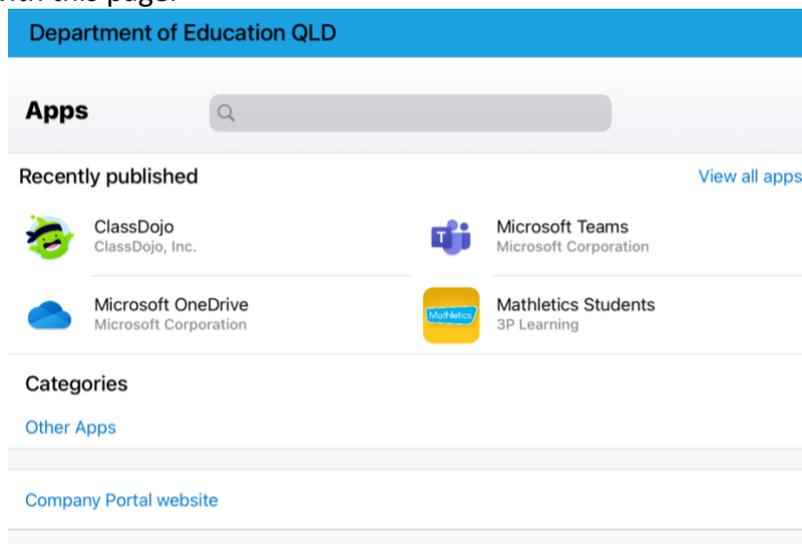


The next page will provide some brief details about installing the prescribed app list.

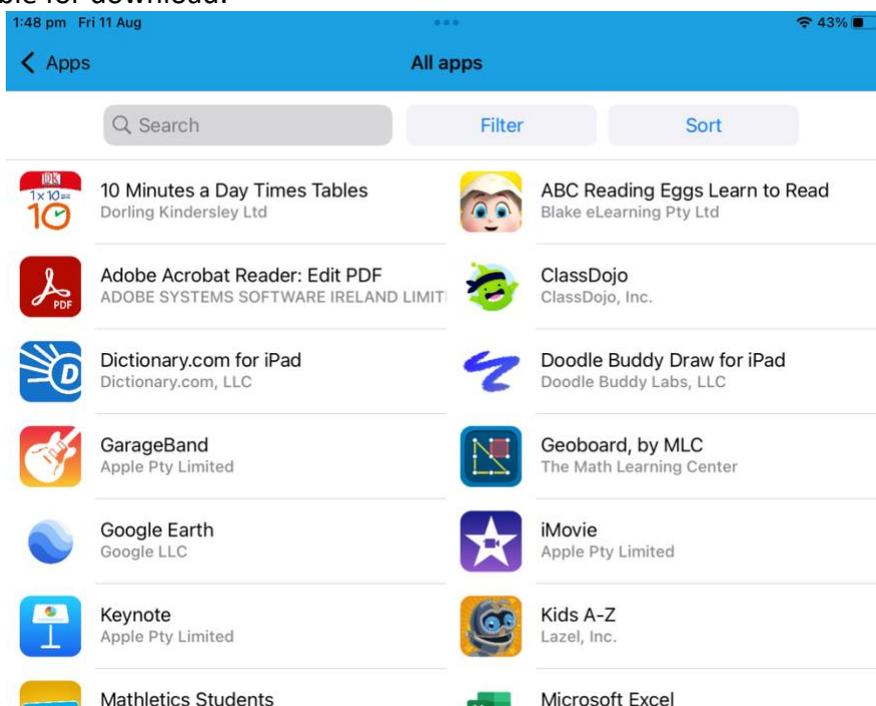
## Installing Apps via Company Portal

Once you've completed the enrolment process, installing apps is made easy through the company portal App. Instead of searching for and installing each app individually, you will be able to make your way easily through a list installing each app one by one.

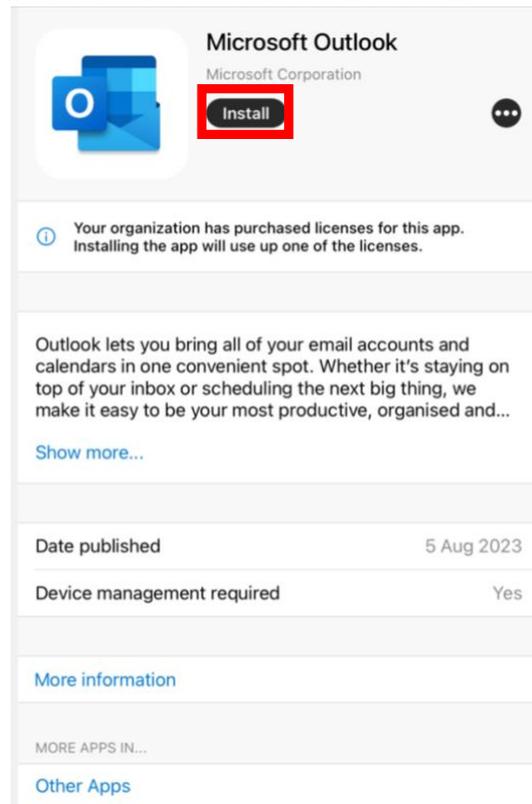
Firstly, open up the company portal app. If you have finished the enrolment process you will be presented with this page.



Tapping the 'View all apps' button will take you to an entire list of apps that the school has made available for download.



Simply tap on an app, then the install button as shown below.



Repeat this for all the apps available to your child.

It is important to note, that any app installed via this method will no longer be available once your child has left the school. For free apps, all you need to do to remedy this is go to the app store and get it again from there. For paid apps, it is the same process but you will obviously need to buy it yourself.