

Referring Students to Student Support Services (SSS) – for Parents

For all student support services including Academic, Speech & Language, Behavioural, Physical and Social-Emotional

A referral to the SSS may be:

- Parent initiated or
- Teacher initiated

See your child's teacher

Class Teacher completes Referral Form; contacts Parent and after a conversation about the reason for referral, asks Parent to sign the form.

Your child will not be discussed at an SSS meeting without a current, signed referral form.

Teacher contacts Parent.

Class Teacher advised of the meeting date. Meetings are held fortnightly, so it could be a few weeks away.

SSS Meeting takes place.

All relevant staff are invited to attend (e.g. Principal, Deputy, Guidance Officer, Speech Pathologist, Learning Support Teacher, Class Teacher etc)
Team discusses the issues and determines an action plan and the level of support needed.

Responsibilities for actions are given within a timeframe and a review date is set.



Teacher contacts parent to inform them of the SSS outcome

Plan is implemented and monitored

Progress and effectiveness of the plan is reviewed at an SSS meeting. A Teacher (or Parent) may request a 'review meeting' at any time, if the referral is current (within 12 months).



Please contact your child's teacher for any questions or support.

Or email Janelle Bennett,
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